



Job Reference: R0001905

Date Posted: 21/03/2025

Application Closing Date: 25/04/2025

Location: Lincoln

Salary: S5 (£28,312 - £30,757)

Package: Permanent

Contractual Hours: 37

Basis: Full Time

Job Category/Type: Sport & Leisure

We are seeking a highly motivated and dedicated individual to join our team at Lincoln Crematorium, in the role of Assistant Bereavement Services Manager.

We have been working with industry experts to modernise and transform all our processes and hence maximise the impact of over £2m of capital investment in recent years at our two-chapel crematorium site in the city.

The role is responsible for not just the crematorium site, but also a mix of old and new burial sites across the city.

This is an exciting role offering a very competitive salary starting at £28,312 per year together with access to a range of other employee schemes and benefits (as set out below). In return we expect the successful candidate to support the manager in completing our transformation process and leading the way in a culture of continuous improvement for our customers, to ensure the service continues to be offered in a sympathetic and compassionate way to a very high standard.

If you are experienced in a relevant area of work, seeking a rewarding career and a fresh challenge for 2025 and beyond, then this is the role for you. One where you can make an immediate and lasting impact.

The successful candidate will:

- Have experience in this line of work.
- Have excellent communication skills.
- Be thorough with record keeping, including IT competence.
- Be calm under pressure.
- Be committed to providing customer service of the very highest level.
- Be able to work on own initiative as well as part of a committed and dedicated team.

Benefits we offer:

- Flexible working options / Flexi time scheme.
- Generous annual leave entitlement plus bank holidays.
- Local government pension scheme (currently 23.4% employer contribution).
- Employee online discount scheme (including cinema, retail / supermarkets and homeware / tech).
- Health and Wellbeing support.
- Sustainable Travel Options (Tax free bike scheme and free parking at the Crematorium).
- Green Car Scheme.
- Relocation Package (subject to approval / agreement in accordance with policy).

For an informal discussion, please contact Steve Bird (Assistant Director - Communities & Street Scene) either via telephone on 01522 873421 or e-mail on steve.bird@lincoln.gov.uk

The closing date for applications is midnight on 25th April 2025.

For further information and to apply for this role, please visit:

https://jobs.lincoln.gov.uk/lcclive_webrecruitment/wrd/run/ETREC107GF.open?VACANCY_ID=5823225qIS&WVID=48680100ai