



Job Reference: R0001873

Date Posted: 17/12/2024

Application Closing Date: 20/01/2025

Location: Lincoln

Salary: PO2A (£48,160 - £51,232)

Package: Permanent

Contractual Hours: 37

Basis: Full Time

Job Category/Type: Sport & Leisure

The City of Lincoln Council are seeking a highly motivated and dedicated individual to lead our team of seven staff at Lincoln Crematorium, in the role of Bereavement Services Manager.

We have been working with Lee Snashfold consultancy and the FBCA to modernise and transform all our processes and hence maximise the impact of over £2m of capital investment in recent years at our two-chapel crematorium site in the city.

The role is responsible for not just the crematorium site, but also a mix of six old and new burial sites across the city.

This is an exciting role offering a very competitive salary of up to £51,232 per year together with access to a range of other employee schemes and benefits (as set out below). In return we expect the successful candidate to complete the transformation process for us and ensure the service continues to be offered in a sympathetic and compassionate way to a very high standard whilst having commercial awareness of achieving significant growth in revenue sales.

If you are seeking a rewarding career and a fresh challenge for 2025 and beyond, then this is the role for you, one where you can make an immediate and lasting impact.

The successful candidate will be able to demonstrate:

- ICCM Certificates in Cemetery and Crematorium Management and full Diploma or similar.
- Experience of working at a management level in Bereavement Services.
- In-depth knowledge of statutory, regulatory, strategic and operational procedures for burials and cremations.
- Experience of developing and implementing a business and financial plan within bereavement services.
- Ability to demonstrate high levels of confidentiality, discretion and diplomacy.
- To be able to build strong relationships with customers, the local community and contractors / suppliers.
- Previous experience of leading, motivating, managing or supervising a team of staff.

Benefits we offer:

- Flexible working options / Flexi time scheme.
- Generous annual leave entitlement plus bank holidays.
- Local government pension scheme (currently 23.4% employer contribution).
- Employee online discount scheme (including cinema, retail/supermarkets and homeware/tech).
- Health and Wellbeing support.
- Sustainable Travel Options (Tax free bike scheme and free parking at the crematorium).
- Green Car Scheme.
- Relocation Package (subject to approval / agreement in accordance with policy).

For an informal discussion, please contact Steve Bird (Assistant Director - Communities & Street Scene) either via telephone on 01522 873421 or e-mail on steve.bird@lincoln.gov.uk

The closing date for applications is midnight on Monday 20th January 2025.

For more information and to apply for this role please visit:

https://jobs.lincoln.gov.uk/lcclive_webrecruitment/wrd/run/ETREC107GF.open?VACANCY_ID=9153825hFw&WVID=48680100ai